CHIKKABALLAPURA URBAN
DEVELOPMENT AUTHORITY



RTI ACT 4 (1) (b)

Section 4 (1) (b) (i)

The particulars of functions & duties in the office of

Chikkaballapur Urban Development Authority

Name of the office	---	Chikkaballapur Urban Development Authority
Address	---	Sitrus City Meadows, 4th Sector, Tumakalahalli Village, B.B.Road, Chikkaballapur-562 101
Head of the office	---	Urban development authority
Parent Govt. Dept.	---	Urban development authority
Reporting to which authority	---	Urban development authority
Jurisdiction-Geographical	---	

Functional :

(1) As soon as may be, after the date of commencement of this Act, the Government may by notification constitute for any urban area, an authority for the development of such area to be called ".Chikkaballapur Urban Development Authority".
(2) The Authority shall be a body corporate by the name aforesaid having perpetual succussion and common seal with power, subject to the provisions of this Act, to acquire, hold and dispose of property both movable and immovable and to contract and shall by the said name sue or be sued.
(3) The Authority shall consist of the following members, namely :-
(a) the Chairman;
(b) a town planner who shall be an officer of the Department of Town Planning not below the rank of an Assistant Director of Town Planning;
(c) an engineer who shall be an officer of the Karnataka Engineering Service not below the rank of an Executive Engineer;
(d) members of the Karnataka Legislative Assembly representing a part orl [whole of the urban area and members of the Karnataka Legislative Council who are the permanent residents of the urban area concerned]; 1. Substituted by Act 14 of 1992 w.e.f. 24.04.1992.
(e) a representative of the Karnataka Urban Water Supply and Drainage Board;
(f) a representative of the Karnataka Electricity Board;
(g) Commissioner of the Corporation or Municipal Commissioner or Chief Officer of the Municipal Council, Ex-officio;
(h) Deputy Commissioner of the District, Ex-officio;
(i) an elected member of the local authority concerned; 1[(j) the Commissioner of Police or the Superintendent of the Police of the District, as the case may be having jurisdiction over the urban area concerned Exofficio;]1. Substituted by Act 14 of 1992 w.e.f. 24.04.1992.
(k) an officer from the Karnataka Health and Family Welfare Department not below the rank of a District Health Officer;

(1) a person having experience in Architecture;
(m) four persons including a woman and a person belonging to the Scheduled Castes or Scheduled Tribe;
(n) the Commissioner, ex-officio; of appointment of an Administrator, the Administrator shall nominate a person from amongst the Local Authorities.
(4) The person referred to in clauses (a) to (d) and clauses (k) to (m) of subsection
(3) shall be appointed by the Government and the persons referred to in clauses
(e), (f) and (i) shall be nominated by the respective bodies:
Provided that all the first members of the Authority shall be appointed by the Government.
(5) The Chairman, the Engineer and the Town Planner shall be the whole time members and the other members shall be part time members.
(6) The names of the Chairman and the members shall be published by the Government by notification in the official Gazette.

Meeting of the Authority.-

(1) The meetings of the Authority shall be convened by the Chairman and shall be held at any place within the jurisdiction of the Authority.
(2) The Authority shall meet at such times and shall observe such rules of procedure in regard to the transaction of business at its meetings. There shall be at least one meeting in a month. No business shall be transacted at any meeting unless half the number of total members are present.
(3) The Chairman, or if for any reason he is unable to attend any meeting any other member chosen by the members present at the meeting shall preside at the meeting.
(4) All questions which come up before any meeting of the Authority shall be decided by a majority of the votes of the members present and voting and in the event of an equality of votes, the Chairman or in his absence the person presiding, shall have and exercise a second or casting vote.
(5) A member shall not, at any meeting of the Authority, or a Committee thereof, take part in the discussion of or vote on any matter in which he has directly or indirectly, by himself or his partner, any share or interest.

Power of Authority to undertake works and incur expenditure for development etc.-

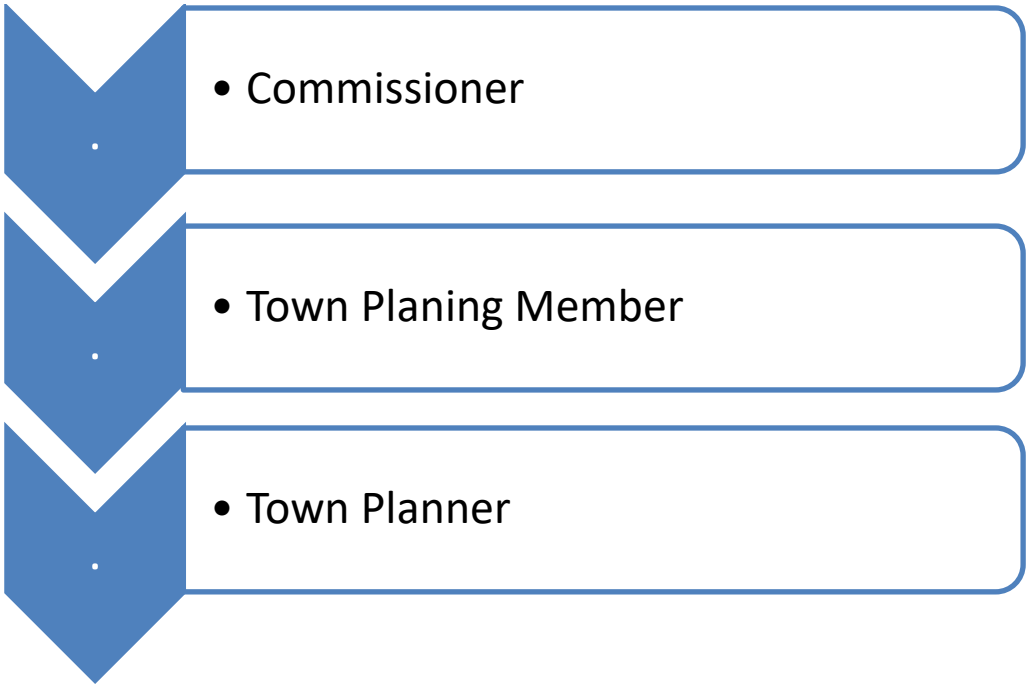
(1) The Authority may.-
(a) draw up detailed schemes (hereinafter referred to as "development scheme") for the development of the urban area, and
(b) with the previous approval of the Government, undertake from time to time any works for the development of the urban area and incur expenditure therefor and also for the framing and execution of development schemes.
(2) The Authority may also from time to time make and take up any new or additional
development schemes,-
(i) on its own initiative, if satisfied of the sufficiency of its resources, or

(ii) on the recommendations of the local authority, if the local authority places at the disposal of the Authority, the necessary funds for framing and carrying out any scheme, or

(iii) otherwise.

(3) Notwithstanding anything in this Act or in any other law for the time being in force, the Government may, whenever it deems it necessary require the Authority to take up any development scheme or work and execute it subject to such terms and conditions as may be specified by the Government.

ORGONOGRAM



Section 4 (1) (b) (ii)

The powers of officers & employees in the office of **Chikkaballapur Urban Development Authority**

S.No.	Designation	Powers & Duties
1	Commissioner	(1) The Commissioner may, on behalf of the Authority, sanction any estimate, call for tenders or enter into any Contract or agreement the value or amount whereof shall not exceed rupees five lakhs in such manner and form as, according to the law for the time being in force would bind them if such contract or agreement were on their own behalf ; and every such contract or agreement shall be reported to the Authority at its next meeting. (2) The Authority may sanction any estimate, call for tenders or enter into any contact or agreement, the value of which does not exceed rupees twenty five lakhs. (3) Every contract or agreement on behalf of the Authority, other than a contract or agreement referred to in sub-section (1), shall be in writing and shall be signed by the Commissioner and Chairman and sealed with common seal, of the Authority. (4) The acceptance of any tender shall be subject to such rules as may be prescribed. (5) A contract not made or executed as provided in this section and the rules made there under shall be null and void and shall not be binding on the Authority.
2	Town Planning Member	1. Preparation of Master Plan, 2. Preparation of Layout Plan, 3. Providing technical opinion on Building plan.
3	Town Planner	1. Preparation of Master Plan, 2. Preparation of Layout Plan, 3. Providing technical opinion on Building plan.

Section 4 (1) (b) (iii)

The procedure followed in the decision-making process, including channels of supervision & accountability in the office of **Chikkaballapur Urban Development Authority.**

Sr. No.	Ditails of Activity (Sequentially)	Day with in the procedure duration e.g. dayl day 16 etc	Authority Responsible for that activity
01	CC	30 days	Tp -> TPM-> Commossioner
02	Layout Approval	-	

Section 4 (1) (b) (v)

List of Rules/Acts

1. KTCP ACT 1961

2. KUDA Act 1987

3. Site Allotment Rules 1991

4. RTI ACT

Section 4 (1) (b) (vi)

List of documents available in the office/section/ward/branch of

Chikkaballapur Urban Development Authority.

SUBJECT OF DOCUMENT

Sr. No	Type of Document	Person in charge/Designation	Location of the person if not situated in the above mentioned office
01	Layout Plans	Town planing Member	
02	CC	Town planing Member	

Section 4 (1) (b) (vii)

Facility Available for Public Relations.

S.N	Facility
01	Public Relation Officer

Section 4 (1) (b) (viii)

Boards/Councils/Committees List

S.no.	Designation
01	Chairman
02	MLA
03	Deputy Commissioner
04	Superintedent of Police
05	Commissioner, CUDA
06	Commissioner, CMC
07	Assistant Director, Town Planning
08	Representitive of PWD
09	Representitive of KUWS&DB
10	Representitive of the KPTCL
11	Officer not below the rank of DHO
12	An Elected member of the Local Authority
13	Assistant Director, Articulture Department
14	Four Persons Nominated By The Govt

Section 4 (1) (b) (ix)

Directory of the officers & employees in the office of
Chikkaballapur Urban Development Authority.

Sl.No.	Name of the Office	Designation	Contact Number
1	**2**	**3**	**4**
01	B.T. Rangaswamy	Commissioner	08156-274501
02	Amrutesh k.	Assistant Director of Town Planning	
03	Asheefulla	Town Planner	

Section 4 (1) (b) (x)

Employees & their monthly remuneration in the office of **Chikkaballapur Urban Development Authority.**

Sl.No.	Name of the Office	Designation	Working Since in the post	remuneration
1	2	3	4	5
01	B.T. Rangaswamy	Commissioner	24.08.2023	1,59,200/-
02	Amrutesh k.	Assistant Director of Town Planning	22.07.2024	87,900/-
04	Asheefulla	Town Planner	01.08.2024	76,100/-

Section 4 (1) (b) (xii)

The Manner of Execution of Subsidy Programs

S.NO.	Subsidy Programs	Amount	Beneficiary List
NA			

Section 4 (1) (b) (xiii)

Particulars of recipients of concession permits or authorization granted in the office of

Chikkaballapur Urban Development Authority.

Type of license/permission/concession

Sr. No.	Name of the licensee	Nature	License No	Issued on	Valid up 10	General conditions	Details of the licensee
01	Building Licence/CC	NA					
02							

Section 4 (1) (b) (xiv)

Details of information available in electronic from in the office of **Chikkaballapur Development Authority.**

Sr. No.	Type of document	Sub Topic	In which electronic format it is kept	Mode of retrieval	Person in charge
01	Master Plan		CD		
02	Website		online		

Section 4 (1) (b) (xv)

Particulars of facilities available for citizen to obtaining information in the office of **Chikkaballapur Urban Development Authority.**

Sr. No.	Type of facility	Timings	procedure	Location	Person in charge	Grievance redressal
01	Layout Plans	Office hours	By Applying	CUDA, Chikkaballapur	Amrutesh k.	
02	CC				Asheefulla	

Section 4 (1) (b) (xvi)

Details of public information officers/APIOs/Appellate authority in the jurisdiction of **Chikkaballapur Urban Development Authority**

PIO A

Sr. No.	Name of PIO/APIO	Designation	Jurisdiction as PIO under RTI	Address/Phno	Person in charge E-mail id for purpose of RTI	Appellate authority
01	Amrutesh k. (PIO)	Assistant Director	Planning Section	CUDA, Chikkaballapur	cuda.cbpur@gmail.com	B.T. Rangaswamy, Commissioner, CUDA.
02	Asheefulla (APIO)	Town planner	Planning Section			

Appellate aurhority C

Sr.no.	Name of Appellate Authority	Designation	Jurisdiction as Appellate Authority	PIO reporting	E-mail id for purpose of RTI
02	B.T. Rangaswamy	Commissioner	CUDA	TPM	cuda.cbpur@gmail.com